Intellipics Studio 3 Basics
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I. Designing a Basic Activity
A. When program opens Click on Blank Documents

B. When program opens Click on New Intellipics Studio 3

C. When document opens click on Templates

D. When templates toolbar opens click on Explore Template
E. Click on My Pictures template.

F. When template opens.....
   You will see several palettes that are automatically displayed for you

G. Click on the buttons of palletes you wish ti hide. (Example: Hide/Show Movements)

H. If you want to clear the background display - Click on the white background to the right.

J. Hold down the Control key on the keyboard and click on a Picture button.
G. Change the name of the item.

H. Click on the Picture Library icon.

I. Type in the name of the item you wish to find.

J. Click on Insert to place the picture in the cell.

K. Click on the OK button.

L. Repeat for each Picture button.
II. Adding a recorded sound to a Picture button.

A. Hold down the **Control** key on the keyboard and click on a **Picture** button.

B. Click on the **Sound** tab.

C. Click on **Record** button.

D. Click on **Red Record Dot** and speak message you wish to record.

E. Click on **Green Stop Square** to stop recording.

F. Click **Ok** and **Ok** a second time.
III. Creating an Overlay for the Activity

A. Click on the Options menu and drag down to **Intellikeys** and over to **Make Overlay**.

B. Check boxes for items you want on the overlay and uncheck those you do not wish to be placed on the overlay.

C. Click **Next**

D. Choose the overlay layout you wish to use.

E. Click **Next**

F. Click **OK**. **Overlay Maker 3** will open.

G. You may rearrange the overlay or simply print the overlay to be used with your
IV. Importing a Classroom Suite Activity that has been downloaded from the Intellitools Classroom Activity Exchange

A. Click on My Work.

B. Click on Import.

C. When the open dialog box appears click on the drop down menu and go to Desktop.

D. Open the folder containing the Activity you wish to import.
   
   Example: Bear Clothes

E. Highlight the Activity.

F. Click Open.
IV. Importing an old Intellipics activity that has been downloaded from the Intellitools Classroom Activity Exchange.

A. When program opens Click on **Blank Documents**

B. When program opens Click on **New Intellipics Studio 3**

C. Click on **File** and drag down to **Import Intellipics File**.

D. Click on drop down menu and drag down to **Desktop**.

E. Click on the folder containing the activity you wish to import.

F. Click on the file name to highlight the file.
Example: Bubble Colors
G. Click on Open

H. Click on Import

I. Name the file and Click **Save**